

**Accessible Transportation Advisory Committee (ATAC)
Minutes of the Meeting
Held at BC Transit
520 Gorge Road East
Friday May 31, 2019
10:30 AM**

MEMBERS PRESENT: Don Monsour, Chair
Suzan Jennings, Vice Chair
John DeMarco
Deirdre Syms
Jan Robertson
Riga Godron
Mairi Chester
Lorraine Collett
Laurie Macleod
Linda Frodyma-Beaudet

SUPPLEMENTAL PRESENT: Mohan Kang

MEMBER REGRETS: Chris Marks
Sharmarke Dubow, City of Victoria Councillor
Dallas Perry, Service Delivery Manager

BC TRANSIT STAFF PRESENT: Dave Guthrie, General Manager Victoria Operations
Paul MacDonald, General Manager handyDART
Susan Sowden
Kayla De Puit, Operations Assistant (*Recorder*)

OPEN SESSION

1. **CALL TO ORDER AND APPROVAL OF AGENDA**
Chair Monsour called the meeting to order at 10:33 a.m.
Moved by Suzan Jennings and seconded by Riga Godron to APPROVE the agenda as presented

CARRIED

2. **APPROVAL OF MINUTES – February 27, 2019**
Moved by Riga Godron and seconded by Suzan Jennings to APPROVE the minutes as presented

CARRIED

3. **BUSINESS ARISING FROM PREVIOUS MINUTES**
None

4. **CHAIR’S REMARKS**
None

5. HIGH FLOOR handyDART BUSES

Ryan Drake

Presentation delivered to committee outlining current state and planned changes for handyDART buses.

6. FOLLOW UP FROM PRESENTATION AT VRTC

Suzan Jennings

Reviewed current information regarding BC Bus Pass, extended service hours for both conventional and handyDART transit, and Taxi Saver program.

7. ACCESSIBLE TAXI SITUATION

Suzan Jennings

Suzan presented information regarding the number of accessible taxis available within Capital Regional District and addressed the misinformation currently listed for taxi companies participating in Taxi Saver Program.

A handyDART representative indicated that there is same day handyDART service available.

Same day requests are encouraged and are often provided. The criteria is that:

- A. There is a gap in the schedule created by a cancellation
- B. There is an ability to integrate the trip into an existing route using the Adept solution tool if one exists
- C. We need enough reasonable notice to accommodate anything that does not fit into a, b or c

A periodic handyDART information sheet and/or newsletter proposed.

ACTION:

- A. BC Transit update Taxi Saver information with current accessible taxi information**
- B. Supplemental Member Mohan Kang provide accessible taxi numbers to Operations Assistant**
- C. Supplemental Member Mohan Kang provide statistic information regarding accessible taxi ratio to the committee next meeting**
- D. handyDART representative present feedback regarding same day service being denied to handyDART**

8. handyDART STATISTICS; SAME AS PROVIDED FOR CONVENTIONAL TRANSIT

Suzan Jennings

Unmet handyDART service statistics requested as a standing agenda item as well as to be included with Accessible Transportation Advisory Committee meeting minutes.

ACTION: handyDART representative provide requested information to BC Transit

9. INTERMUNICIPAL ADVISORY COMMITTEE ON DISABILITY ISSUES (IACDI) PICNIC

Lorraine Collett

Pamphlets and travel information provided to the committee.

10. NEW BUSINESS

CARRIED

11. WHITE SIGNAGE ON BUSES

Lorraine Collett

Positive feedback provided to committee.

ACTION: BC Transit send photo of white signage example via mail to Lorraine Collett

12. WHEELCHAIR RAMP WIDTH MEASUREMENTS ON BUSES IN 9800 SERIES

Riga Godron

BC Transit's Safety and Training department provides training to those who need to utilize wheelchairs on conventional transit systems. Future equipment purchased by BC Transit will have wider ramps. Brochure regarding the education to public as a free service offered by BC Transit proposed.

13. handyDART AVAILABILITY

Mairi Chester

Mairi expressed concern about lack of advanced booking availability for handyDART services.

ACTION: Mairi encouraged to provide service needs to handyDART and solutions will be proposed or Mairi will be put on standby

14. MOTION FOR MORE FREQUENT ATAC MEETINGS

Motion put forward for meetings to take place each month of the year with the exception of July, August, and September depending on Boardroom availability.

Motion moved by Riga Godron and seconded by Laurie Macleod to APPROVE more frequent ATAC meetings

CARRIED

15. MOTION TO ADJOURN

Moved by Jan Robertson and seconded by Mairi Chester to APPROVE meeting adjournment

CARRIED

ADJOURNMENT

Meeting adjourned at 12:18 p.m.

Next meeting scheduled for Friday, June 21, 2019 at 10:30 a.m.