

Victoria Regional Transit Commission  
Minutes of the Meeting  
Held at BC Transit  
520 Gorge Road East  
Tuesday, November 29, 2011  
9:30 am

**PRESENT:** Mayor Christopher Causton, Chair  
Mayor Dean Fortin  
Mayor Jack Mar  
Mayor Janet Evans  
Mayor Frank Leonard  
Councillor John Luton  
Councillor Susan Brice

**BC TRANSIT STAFF:** Jonathan Norgaard, Director Finance  
Dave Guthrie, General Manager, Victoria Operations  
Erinn Pinkerton, Director of Corporate & Strategic Planning  
Maureen Sheehan, Director Business Services  
Manuel Achadinha, President & CEO  
Michael Kohl, VP & CFO  
Linda Moss, *Recorder*

**OPEN SESSION**

**1. Call to Order and Approval of Agenda**

The meeting was called to order at 9:30 am by Chair, Christopher Causton.

**MOVED BY MAYOR MAR AND SECONDED BY MAYOR EVANS** that the agenda be approved as circulated.

**CARRIED**

**2. Approval of Minutes**

**MOVED BY MAYOR EVANS AND SECONDED BY COUNCILLOR BRICE** that the minutes of the September 13<sup>th</sup> Commission meeting be approved as circulated.

**CARRIED**

**3. Chair's Remarks**

Chair Causton stated that the Commission members present at this meeting are gathered to make recommendations going forward and to offer direction to the new commission members when appointed. Chair Causton thanked the staff, congratulated them on putting together a good team, and complimented staff on the performance of the Victoria transit system. The Chair also thanked all the drivers and other employees that contribute to the excellent service we enjoy.

#### 4. CRD Local Funding Options Study

Staff presented an overview of the CRD Local Funding Options study.

**Motion to:**

The Victoria Regional Transit Commission approve to share in the cost of the study (50/50), up to a maximum of \$50,000 contingent on the approval of the new CRD Board.

**ALL IN FAVOUR**

**CARRIED**

Mayor Leonard noted that the new Commission members would benefit from an update on steps that have been taken on this project.

#### 5. Financial Outlook and 2012/13 Provisional Budget

Staff presented an update on the 2012/13 Provisional budget. Discussion followed including:

- Costs for transit are expected to rise next year by 3.9% primarily due to fuel prices
- Passenger revenue is expected to increase by 2.9% next year as a result of both the change in transfer policy and the scheduled monthly pass increase (effective April 1, 2012)
- Alternatives to property tax increases including a reduction in the Transit Fund.

**Motion** to receive this report for **APPROVAL** providing direction to the future Commission regarding a provisional budget, service and taxation strategy, which includes:

- No reduction in service hours
- \$5.25 (4%) increase in property tax. This could be accomplished from either revenue from transit fund or other options that become available.

**ALL IN FAVOUR**

**CARRIED**

#### 6. Adjournment

**MOVED BY COUNCILLOR LUTON AND SECONDED BY MAYOR EVANS** that the Victoria Regional Transit Commission adjourn the meeting.

**CARRIED**

MEETING ADJOURNED: 10:33 a.m.