

handyPASS Photo Specifications



handyPASS is a picture identification card for those permanently registered with handyDART. A handyPASS *is not required* to ride on handyDART. This pass *is required* to access the Taxi Saver program. This pass can also be used to allow an attendant to ride free on handyDART and conventional fixed-route transit.

After you apply and are notified you are eligible for handyDART, you can apply for your handyPASS and enroll in the Taxi Saver program. To obtain your handyPASS, you must book an appointment with **BC Transit's Photo ID office at 250-995-5682**.

If you are unable to attend in-person, phone the Photo ID office. There is no charge for a handyPASS. There is a \$25 fee to replace lost or damaged handyPASS cards.

If you are supplying a photo by email, your photo must be:

- Clear, sharp and in focus. Photos must be in colour
- Taken with uniform lighting and not have shadows, glare or flash reflections

- Taken straight on, with face and shoulders centered and squared to the camera
- Taken in front of a plain white or light-coloured background with a clear difference between your face and the background. Photos must reflect natural skin tones.
- Original photos that are not altered in any way or taken from an existing photo
- Reflect your current appearance, within the last 12 months.
- Glasses, including tinted prescription glasses, may be worn in photos as long as the eyes are clearly visible and there is no glare on the glasses. Sunglasses or photos with red-eye effect are unacceptable.
- Hats and head coverings must not be worn, unless it is worn daily for religious beliefs or medical reasons. However, your face must be clearly visible and the head covering must not cast any shadows on your face.
- Your hair can be down.

Personal information provided by you is collected under Section 26(c) of the *Freedom of Information and Protection of Privacy Act* and will be used for the purpose of creating your handyPASS photo ID. If you have any questions about the collection, use or disclosure of this information, please contact BC Transit's Privacy Office by telephone at 1-250-385-2551; via email to Privacy@BCTransit.com; or by regular mail to 520 Gorge Road East, Victoria, BC V8W 2P3.

Email photos to: taxi_saver@bctransit.com
(maximum 3 MB file size)

For questions on this process, phone BC Transit's Photo ID office at 250-995-5682.

