

March 22, 2012

SUBJECT

2012 Victoria Regional Transit Commission Meeting Schedule

PURPOSE

The purpose of this report is to provide the Victoria Regional Transit Commission (VRTC) with a 2012 meeting schedule for **APPROVAL**.

BACKGROUND

The VRTC's purpose, as defined by Section 25 of the *British Columbia Transit Act*, is summarized below:

- to represent the regional transit service
- to prepare plans and set service, fares and performance standards, in consultation with municipal officials and the public
- to review and make recommendations to BC Transit on operating and capital budgets
- to recommend the gas tax amount to government and prescribe the property tax to cover the commission contribution amount, and maintain a fund for that purpose

The Commission's meeting schedule was reviewed to ensure it aligns with this purpose.

DISCUSSION

The attachment outlines a 6-meeting schedule for the remainder of 2012. Meetings for 2013 will be established in the fall.

RECOMMENDATION

It is recommended that the Commission approve the attached Victoria Regional Transit Commission 2012 meeting schedule.

Respectfully,



Manuel Achadinha
President and Chief Executive Officer

Attachment: 2012/13 Victoria Regional Transit Commission meeting schedule

2012 VICTORIA REGIONAL TRANSIT COMMISSION MEETING SCHEDULE

DATE	DESCRIPTION OF KEY BUSINESS ITEMS
March 22, 2012	A. Financial <ul style="list-style-type: none"> • 2012/13 Service Plan, Budget Endorsement and Tax Regulation B. Service Plans & Fares <ul style="list-style-type: none"> • n/a C. Other Business <ul style="list-style-type: none"> • Accessible Transportation Advisory Committee (ATAC) Appointments • 2012/13 VRTC Meeting Schedule
May 8, 2012	A. Financial <ul style="list-style-type: none"> • 3 year Service and Funding Options B. Service Plans & Fares <ul style="list-style-type: none"> • Planning Status Report • 2012/13 Annual Service Plan C. Other Business <ul style="list-style-type: none"> • LRT Funding Task Force Update • Accessible Transportation Advisory Committee (ATAC) Report
June 12, 2012	A. Financial <ul style="list-style-type: none"> • 3 year Service and Funding Options • 2011/12 Annual Performance Report B. Service Plans & Fares <ul style="list-style-type: none"> • Planning Status Report C. Other Business <ul style="list-style-type: none"> • Accessible Transportation Advisory Committee (ATAC) Report
September 11, 2012	A. Financial <ul style="list-style-type: none"> • Financial & Performance Report (First Quarter) B. Service Plans & Fares <ul style="list-style-type: none"> • Planning Status Report C. Other Business <ul style="list-style-type: none"> • LRT Funding Task Force Update • Accessible Transportation Advisory Committee (ATAC) Report
November 13, 2012	A. Financial <ul style="list-style-type: none"> • Financial & Performance Report (Second Quarter) • 2012/13 Preliminary Service Plan, Budget and Taxation Outlook B. Service Plans & Fares <ul style="list-style-type: none"> • Planning Status Report C. Other Business <ul style="list-style-type: none"> • LRT Funding Task Force Update • Accessible Transportation Advisory Committee (ATAC) Report
December 4, 2012	Financial <ul style="list-style-type: none"> • n/a B. Service Plans & Fares <ul style="list-style-type: none"> • Planning Status Report C. Other Business <ul style="list-style-type: none"> • LRT Funding Task Force Update • Accessible Transportation Advisory Committee (ATAC) Report