

**Accessible Transportation Advisory Committee (ATAC)
Minutes of the Meeting
Held at BC Transit
520 Gorge Road East
Wednesday, February 27, 2019
10:30 AM**

MEMBERS PRESENT: Don Monsour, Chair
Chris Marks
Jan Robertson
Riga Godron
Mairi Chester
Suzan Jennings
Lorraine Collett
Laurie Macleod
Linda Frodyma-Beaudet

SUPPLEMENTAL PRESENT: Kathleen Chiasson

MEMBER REGRETS: John DeMarco
Deirdre Syms
Susan Sowden
Sharmarke Dubow, City of Victoria Councillor

BC TRANSIT STAFF PRESENT: Dave Guthrie, General Manager Victoria Operations
Dallas Perry, Service Delivery Manager
Paul MacDonald, General Manager handyDART
Kayla De Puit, Operations Assistant (*Recorder*)

OPEN SESSION

- 1. **CALL TO ORDER AND APPROVAL OF AGENDA**
The meeting was called to order at 10:30 a.m. by Chair Monsour
Moved by Jan Robertson and seconded by Chris Marks to APPROVE the agenda as presented

CARRIED

- 2. **APPROVAL OF MINUTES – November 19, 2018**
Moved by Riga Godron and seconded by Suzan Jennings to APPROVE the minutes as presented

CARRIED

- 3. **BUSINESS ARISING FROM PREVIOUS MINUTES**
None

- 4. **CHAIR’S REMARKS**
None

5. **REVIEW ATAC GUIDELINES FOR EFFECTIVE MEETINGS**
David Guthrie
ACTION: Operations to send copy of ATAC Guidelines for Effective Meetings as requested

6. **VICE CHAIR VOTE**
 By secret ballot.
Suzan Jennings appointed Vice Chair

7. **LANGFORD EXCHANGE WHEELCHAIR PARKING**
Lorraine Collett
 BC Transit leases the land from the Island Corridor Foundation and therefore does not have jurisdiction.

8. **DISABLED CUSTOMER TRAINING FOR OPERATORS**
Mairi Chester
 Operators receive nine weeks of training with 25 hours designated for wheelchair protocol, hidden disability awareness and mental health concerns.
ACTION: Customers are encouraged to communicate any requests to the Operator, or if they have concerns to contact Busline at 260-382-6161

9. **NEW BUSINESS** **CARRIED**

10. **DELEGATIONS**
 - a) Lyle Attfield – Courtesy seating concerns**ACTION:**
 - A. Customers are encouraged to communicate any requests to the Operator, or if they have concerns to contact Busline at 260-382-6161
 - B. BC Transit propose the inclusion of ATAC on Community Education Campaign projects

11. **SEIZURES ON BUSES**
Mairi Chester
 Concerns expressed about recent seizures on new buses.
ACTION: Mairi to send evidence to BC Transit as requested

12. **SIDEWALKS**
Mairi Chester
 Concerns expressed about sidewalks in certain areas.
ACTION: Mairi to contact Saanich Municipal Council

13. **WHEELCHAIR RAMP BOARDING GUIDELINES**
Riga Godron
 The current method is to lower the ramp for those with wheelchairs, walkers or strollers, allowing them to board first, then bring the ramp back in before all other customers board. Operator has the ability to lower the ramp upon request.
ACTION: Customers are encouraged to communicate any requests to the Operator, or to report concerns to Busline at 260-382-6161

14. ACCESSIBLE TAXIS

Suzan Jennings

During the snow days there were difficulties in acquiring accessible taxis as they had to be pre-booked. A handyDART representative has confirmed that it is not handyDART's responsibility to book a taxi if handyDART is not available.

15. RED PAINT AT BUS STOPS

Lorraine Collett

The City of Colwood is responsible for the red paint at bus stops within the municipality.

Agenda item tabled.

16. FUTURE ATAC MEETINGS

ACTION: Going forward, meetings will be scheduled on Fridays from 10:30 a.m. – 12:30 p.m.

17. MOTION TO ADJOURN

Moved by Riga Godron and seconded by Jan Robertson to APPROVE meeting adjournment

CARRIED

ADJOURNMENT

Meeting adjourned at 12:18 p.m.

Next meeting scheduled for Friday, May 31, 2019 at 10:30 a.m.