ACCESSIBLE TRANSPORTATION ADVISORY COMMITTEE

Video/Conference Call (Teams), 520 Gorge Road East

MINUTES

For March 12, 2021, 10:30am – 12noon

1	Call to Order at 10:30am		Chair
2	Confirmation of Quorum <u>7 voting members</u> : Don Monsour, Suzan Jennings, Jan Robertson, Isabel Sommerville, Barney Pratt and Kelsey Highsted <u>Staff and Supplemental Members:</u> David Guthrie, Mohan Kang, Lisa Trotter, James Wadsworth, Ryan David Supplemental Members		Chair
3	Drake and Kelli-Ann Armstrong Approval of the Agenda	Approval	Chair
	Motion: Isabel Sommerville 2 ^{nd:} Suzan Jennings - Carried		
4	Approval of Minutes from December 11, 2020	Approval	Chair
	Motion: Suzan Jennings 2 ^{nd :} Isabel Sommerville - Carried		
5	Chair's Remarks Welcome to new committee members. Chair provided opportunity for self-introductions for all in attendance.		Chair
6	Business Arising from Previous Meeting		
	Two items from last meeting are included in new business		
7	Standing Items		
	 handyDART Statistics Reported statistics for info to committee for February 2021 Reported that total February 2021 ridership is down approximately 12,000 riders compared to February 2020 Customers are still able to book rides almost as calls come in Only 32 clients used taxi vouchers, primarily during snow storm and to get to medical appointments YTD: 2019 apprx 250,000 riders; 2020-21 107,000 riders Pleased to be a part of the upcoming Island Health vaccination plan, providing rides to the UVIC vaccination clinic Change is starting to happen, social confidence in community is increasing 	For Info	 Dave Guthrie, General Manager - handyDART
8	New Business		
	 Presentations – Victoria Regional Transit Overview Presentation is attached to minutes for Committee's reference Highlights of presentation included: Reviewed how decisions are made between BCT, VRTC and local municipalities Funding model overview provided Increasing ridership is a top priority for VRTC 	For Info	 Lisa Trotter, Senior Government Relations Manager, BC Transit / VRTS

 Overview of 10 year vision for VRTS was provided Committee members shared their appreciation of the information provided Infrastructure Update Presentation is attached to minutes for Committee's 	For Info	 James Wadsworth, Manager Project Development, BC Transit
 Intersentation is attached to minutes for committee's reference Highlights of presentation included: New HandyDART facility in View Royal is scheduled to be open and in service in 2023 Working with local municipalities on several capital infrastructure projects such as Rapid Bus in Westshore, multi-modal hub near Uptown, and additional Park and Rides Time saving estimates up to 20 minutes with additional bus lanes BCT has accessible design criteria for communities to refer to Waiting to hear back from Human Rights Tribunal about "floating bus stops" before additional design updates are made Committee members shared their appreciation of the information provided Intro to Mirco Bird MBII Presentation is attached for Committee's reference Highlights of the presentation included: These new vehicles will have white noise back up signals, rear wheelchair loading for up to 3 wheel chairs and 4 seated riders, lower floor so only 3 steps into the vehicle, better gas economy and lower GHG emissions ACTION: Kelli-Ann will e-mail questions from presentation to committee members for their response and submission to Ryan Drake 	For Info and Feedback	 Ryan Drake, Project Manager, Fleet capital Projects, BC Transit
 Business Arising from December 11, 2020 Meeting – ACTION: Kelli-Ann will send a survey with the next meeting invite to come with survey asking about committee members best day and time of day to attend an ATAC meeting COMPLETED – survey was distributed to committee members in agenda package for March 12, 2021 meeting; 2 responses received confirming Fridays, 10:30am-12noon was a suitable time to schedule ATAC meetings Committee members in attendance agreed 	For Info	 Kelli-Ann Armstrong, Service Delivery Manager, VRTS BC Transit

	ACTION: Kelli-Ann will review the charter and prior
	 ACTION: Kelli-Ann will review the charter and prior minutes related to the attendance of committee members
	and bring this information back to the Committee
	 COMPLETED - Review of past minutes found the
	following requests for addition to Charter: Committee
	members should have ability to meet both virtually or
	in person, will need to attend/participate in a set
	number of meetings each year and a regular review
	of the Charter (eg: once every year or every 2 years)
	should take place
	 Follow up: Kelli-Ann will insert these additions to the
	Charter as a Draft for the Committee's feedback at
	the next meeting
	 Selection of Vice Chair
	 Committee members Suzan Jennings and Isobel
	Sommerville put their names forward for
	consideration for Vice Chair selection
	 Update on selection for this position will be provided
	at next ATAC meeting
	 Support has been provided from VRTC to carry on with
	business of ATAC despite minimum number of voting committee
	members identified in Charter not currently met (min # 9,
	currently 7 members)
	 Recruitment plan for additional members to be
	discussed at next meeting in relation to review of
9	Charter Review of Action Items from Current Meeting
	for the Committee's feedback at the next meeting
	 Kelli-Ann will email the three (3) questions from Ryan
	Drake's presentation to committee members
10	Adjournment
	Motion: Kelsey Highsted; 2 nd : Isobel Sommerville
	Meeting adjourned 11:55am