

September 11, 2012

SUBJECT

2013 Victoria Regional Transit Commission Meeting Schedule

PURPOSE

The purpose of this report is to provide the Victoria Regional Transit Commission (VRTC) with a 2013 meeting schedule for **APPROVAL**.

BACKGROUND

The VRTC's purpose, as defined by Section 25 of the *British Columbia Transit Act*, is summarized below:

- to represent the regional transit service
- to prepare plans and set service, fares and performance standards, in consultation with municipal officials and the public
- to review and make recommendations to BC Transit on operating and capital budgets
- to recommend the gas tax amount to government and prescribe the property tax to cover the commission contribution amount, and maintain a fund for that purpose

The Commission's meeting schedule was reviewed to ensure it aligns with this purpose.

DISCUSSION

The attachment outlines the meeting schedule for the remainder of 2012 and 2013.

RECOMMENDATION

It is recommended that the Commission approve the attached Victoria Regional Transit Commission meeting schedule.

Respectfully,



Manuel Achadinha
President and Chief Executive Officer

2012/13 VICTORIA REGIONAL TRANSIT COMMISSION MEETING SCHEDULE

DATE	DESCRIPTION OF KEY BUSINESS ITEMS
December 4, 2012	A. Financial <ul style="list-style-type: none"> • Approval of 2012/13 Service Plan & Financial Strategy B. Service Plans & Fares <ul style="list-style-type: none"> • Approval of Fare Strategy • Planning Status Report • Service Review – Preliminary Results
February 12, 2013	A. Financial <ul style="list-style-type: none"> • 2012/13 Service Plan, Budget Endorsement and Tax Regulation B. Service Plans & Fares <ul style="list-style-type: none"> • Planning Status Report • Service Review – Quick Wins for 2013 Implementation
June 11, 2013	A. Financial <ul style="list-style-type: none"> • 2012/13 Annual Performance Report B. Service Plans <ul style="list-style-type: none"> • Planning Status Report • 2013/14 Annual Service Plan
September 10, 2013	A. Financial <ul style="list-style-type: none"> • Financial & Performance Report (First Quarter) • 3 year Service and Financial Strategy Update B. Service Plans & Fares <ul style="list-style-type: none"> • Planning Status Report
December 10, 2013	Financial <ul style="list-style-type: none"> • n/a B. Service Plans & Fares <ul style="list-style-type: none"> • Planning Status Report • Service - Updates