

Accessible Transportation Advisory Committee (ATAC)
UNAPPROVED Minutes of the Meeting
Held at BC Transit
520 Gorge Road East
Friday October 25, 2019
10:30 AM

MEMBERS Don Monsour, Chair
PRESENT: Suzan Jennings, Vice Chair
John DeMarco
Jan Robertson
Riga Godron
Linda Frodyma-Beaudet
Laurie Macleod
Mairi Chester

SUPPLEMENTAL
PRESENT: Mohan Kang

MEMBER REGRETS: Chris Marks
Lorraine Collett

BC TRANSIT STAFF Kevin Schubert, Interim General Manager Victoria Operations
PRESENT: Paul MacDonald, General Manager handyDART
Susan Sowden, Programme Manager, BC Transit Community Travel
Training
Kayla De Puit, Operations Assistant (*Recorder*)
Shelley Bloomfield, Operations Assistant

OPEN SESSION

1. QUORUM CONFIRMED

2. CALL TO ORDER AND APPROVAL OF AGENDA

The meeting was called to order at 10:33 a.m. by Chair Monsour

Moved by Laurie Macleod and seconded by Mairi Chester to APPROVE the agenda as presented

CARRIED

3. APPROVAL OF MINUTES – September 27, 2019

Moved by Laurie Macleod and seconded by Suzan Jennings to APPROVE the minutes as presented

CARRIED

4. BUSINESS ARISING FROM PREVIOUS MINUTES

- ***ACTION: BC Transit report back to Committee if there is a PSA opportunity via NextRide system. ONGOING***
- ***ACTION: Safety and Training will present an outline of the overall scope of conventional transit operator training, shared via email, before the next ATAC meeting scheduled for Friday October 25, 2019. ONGOING***

- **ACTION: BC Transit staff to review current courtesy seating policy and opportunities to enhance awareness of courtesy seating with the aim of improving availability to those whom courtesy seating are intended to benefit. ONGOING**

5. CHAIR'S REMARKS

None

6. NEW BUSINESS

• DAY PASS SALE on handyDART

- *Suzan Jennings inquired if the DayPASS could be sold on handyDART. Discussion took place. Kevin Schubert explained that BC Transit does not set the fares. Fares are set by the Victoria Regional Transit Commission (VRTC). Kevin reminded the board that the minutes are sent to the Victoria Regional Transit Commission for review. John suggests a request in rationale in regards to fare structure and what governs it.*
- **ACTION: Committee requests staff to come back with further information with regard to the handyDART fare structure and considerations for including a DayPASS for handyDART users.**

• RAMP/Accessible Seating

- **Maria Chester**
- *As a user, she is finding Operators do not deploy ramp if a wheelchair or roller is not apparent at boarding.*
- *Kevin Schubert reminded committee to call into busline when such situations arise so they may be investigated. It was also noted that when the ramp is required, users are to request "ramp please" to the operator before their stop.*

7. handyDART Report

Paul MacDonald

Paul reports unmet rides continue to drop. Rides have increased from 1130 to 1300 per day. handyDART is hiring new operators, six new and five starting in training. They now have five mechanics on staff.

8. INCREASE AMOUNT OF FLIP UP SEATS ON BUSES

Mairi Chester

Presented a request that the amount of courtesy seating seats and courtesy seating space be increased.

ACTION: Kevin to confirm if the new buses have individual flip up seats or if they are in a bank.

9. ATAC Next Meeting

New members will not be approved prior to the Victoria Regional Transit Commission (VRTC) meeting in February. Last meeting of current ATAC committee will be scheduled for January 24, 2020.

Voting and nomination processes to take place ahead of the last scheduled VRTC meeting of the calendar year to provide results and nominations to the VRTC for approval before the commencement of a new calendar year (nomination term).

ADJOURNMENT

Motion to ADJOURN by Suzan Jennings seconded by Mohan Kang

Moved by Jan Robertson and seconded by John Demarco to APPROVE meeting adjournment

CARRIED

Meeting adjourned at 11:45 am

Next meeting scheduled for Friday, November 22, 2019 at 10:30 a.m.