

**Date: June 14, 2022**

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**PREPARED FOR:** Victoria Regional Transit Commission Committee

**PURPOSE/ISSUE:**

**Accessible Transportation Advisory Committee Update**

1. To provide the Commission with recommendations for new members of the committee proposed by the ATAC Selection Committee. This report is presented to the Commission for **INFORMATION**.

**BACKGROUND**

As per the ATAC Charter, members are appointed by the *Commission* for a two-year term, renewable, through a publicly-advertised nomination process administered by BC Transit. The Committee consists of seven (7) to a maximum of eleven (11) members. Selection criteria for ATAC members includes, but is not limited to, the following criteria:

- a user of the Victoria Regional Transit System (and/or handyDART system);
- a person with a physical, sensory, cognitive, or mental disability;
- a person aged 16 years or older;
- a parent, guardian or caregiver of a person with a disability;
- a person who is/was employed in a vocation that provided rehabilitation, instruction, education, training, advocacy management and/or the care of either seniors or persons with disabilities.

**DISCUSSION**

Two (2) incumbent members are continuing on to their second year of a two-year term. Only one incumbent applied again to continue on as a committee member and start a new two-year term. Don Monsour will start his first year of a new successive, two-year appointment as Chair of ATAC. This leaves a minimum of four to a maximum of eight (8) available positions.

A Selection Committee reviewed and scored nominees in order to provide a recommendation to the *Commission* for approval. As per the ATAC Charter, the Selection Committee consisted of the appointed ATAC Chair, Don Monsour, and the General Manager's designate, Service Delivery Manager, Kelli-Ann Armstrong.

A total of four applicants were received and evaluated based on their alignment to the criteria and their complementary value to the committee. One applicant withdrew from consideration and another applicant did not meet the evaluation standard. The following two (2) applicants passed the assessment and as such, are recommended by the Selection Committee for two-year terms on ATAC:

- Mohan Kang
- Isabel Sommerville

The committee will only have five of the seven minimum members required as per the ATAC Charter. Consequently, it is proposed that the business of the committee continue, while an ongoing recruitment for a minimum of two additional members is conducted.

As the Committee's membership has not yet been approved by the Commission, formal meetings have not been scheduled. However, Committee members provided feedback to the Electronic Fare Collection System Project Team, as part of that initiative's engagement process. It is expected that once the Commission approves this report, ATAC will start to meet on a regular basis.

## RECOMMENDATION

1. It is recommended that the committee membership proposed above by the ATAC Selection Committee be **APPROVED**.
2. It is recommended that ATAC be permitted to meet while recruitment for an additional two (2) to six (6) members continues be **APPROVED**.

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Position: Manager, Service Delivery

Date prepared: May 5, 2022

Approved by: Kevin Schubert

Phone: \_\_\_\_\_

Position: Director, Victoria Operations