

Accessible Transportation Advisory Committee (ATAC)

BC Transit 520 Gorge Road East
July 15, 2024 | 3:30 – 4:45 p.m.

DRAFT MINUTES

The Accessible Transportation Advisory Committee conducts its business on the homelands of the Songhees and Esquimalt First Nations.

Committee Members Present:

Chris Brennen, Kelsey Highsted, Suzan Jennings (*Vice-Chair*), Mohan Kang, Don Monsour (*Chair*), Jerry Wang

BC Transit:

Chelsea Mossey, Senior Manager, Government Relations; Adam Bishop, Manager, Accessible Transit; Stephen Anderson, General Manager, Victoria Regional Transit System; Brad Underwood, Senior Manager, Government Relations – Provincial and Federal Programs; Kelli-Anne Armstrong, Operator Support Manager (*Recorder*)

Guests:

Province of BC: Adam Krupper, Laura Johnson, Cameron Derdak
Urban Systems: Brian Patterson

Regrets:

Tricia Pokorny, Isabel Sommerville, Dale Young, Mayor Marie-Terese Little, Mayor Ryan Windsor

1. CALL TO ORDER AND APPROVAL OF AGENDA

Chair Don Monsour called the meeting to order at 3.35 p.m.

Motion MOVED by J. Kang and SECONDED by K. Highstead the agenda as written.

CARRIED

2. APPROVAL OF MINUTES FROM MAY 7, 2024

Motion MOVED by S.Jennings and SECONDED by M.Kang to approve the minutes as written.

CARRIED

3. CHAIR'S REMARKS

Thank you for coming.

NEW BUSINESS PART 1

4. DELEGATION PRESENTATION: ACTIVE TRANSPORTATION – FOR INFORMATION Province of British Columbia Working Group

The Committee was presented with updates on the [Active Transportation Guidelines](#), and the floating (island platform) bus stop design guidelines which are a living document that will be updated as new research and design concepts are developed.

Presentation will be provided to Committee members via email.

5. ACTION REGISTER – PREVIOUS MEETING

- a) Research how other transit systems address serving visually impaired riders
Assigned to S.Anderson

CARRY FORWARD TO FUTURE MEETING

- b) Request the Provincial Working Group present to the Committee their findings to date on floating bus stops
Assigned to C.Mossey

COMPLETE

- c) NextRide system announcement messages presentation to the Committee
Assigned to S.Anderson

CARRY FORWARD TO FUTURE MEETING

- d) Forward passed Motion (item 8.A February 2024) to Victoria Regional Transit Commission (VRTC) as part of the Victoria Regional Transit System (VRTS) report
Assigned to K.Armstrong

CARRY FORWARD TO FUTURE MEETING

- e) Follow-up on status of travel training program and report back to the Committee
Assigned to A.Bishop

Update: The new Travel Training program provider has been up and running since January 2024. Anyone who wishes to book a travel training session can call BC Transit's Customer Service Department (250-382-6161) and request the provider call them back to schedule time. Sessions will be designed to meet the needs of the individual.

COMPLETE

- f) Free handyDART service to be added to and upcoming ATAC agenda

IN PROGRESS

6. TABLED MOTION – FOR APPROVAL
CHRIS BRENNAN

That a new announcement be made on all VRTS Buses, at the earliest reasonable opportunity:

PLEASE GIVE UP YOUR SEAT TO SOMEONE WHO MAY NEED IT MORE. THANK YOU.

Motion MOVED by C.Brennan but not SECONDED. Agreed to table the motion until after the review of NextRide system announcements.

TABLED FOR FUTURE MEETING

NEW BUSINESS PART 2

7. ATAC BC TRANSIT ADMINISTRATION SUPPORT CHANGE – FOR INFORMATION
KELLI-ANNE ARMSTRONG

K. Armstrong advised that they will be retiring effective July 30, 2024, and that this is their last ATAC meeting. Cara Weirmier, Executive Assistant and Divisional Coordinator for Operations will take over the role of ATAC Liaison in August. The Chair, Vice Chair and BC Transit will meet to discuss the transition.

8. AWARENESS CAMPAIGN – FOR APPROVAL
SUZAN JENNINGS

Committee member S.Jennings requests BC Transit develop an awareness campaign to reminding power chair users to use seatbelts when on the bus.

9. ACTION REGISTER – CURRENT MEETING

- a) Request a presentation from the travel training provider at an upcoming meeting
Assigned to A.Bishop

10. ADJOURNMENT – FOR APPROVAL

Motion MOVED by C.Brennan and SECONDED by M.Kang to adjourn the meeting.

CARRIED

NEXT SCHEDULED MEETING

October 7, 2024