

## Is Your Site Ready for Shelter Installation?

**Municipality:**

**Shelter Location:**

**Stop ID #**

Checklist Criteria	[Yes/No]	Comments
Has the <a href="#">BC Transit Infrastructure Design Summary</a> been read?	[ / ]	
Have the minimum spacing requirements been considered based on the <a href="#">BC Transit Design Summary</a> ?	[ / ]	
If the shelter is solar illuminated, is there sufficient exposure to sun light for adequate charging of batteries? (6-8 hours in direct sunlight per day)	[ / ]	
Has all the infrastructure (concrete pad, electrical) been installed on site?	[ / ]	
If the municipality is installing the concrete pad, have the drawings been requested from Monarch Structures?	[ / ]	
If a right of way agreement is required, has the property owner approved the installation of the concrete pad/shelter?	[ / ]	
Does the location meet minimum requirements for <a href="#">wheelchair accessibility</a> ?	[ / ]	
Will the trimming of shrubbery or trees be required?	[ / ]	
Are there directly adjacent parking spaces that can be blocked off for the installation team?	[ / ]	
Does an alternative or temporary bus stop need to be provided for riders?	[ / ]	
Is a municipality representative required to be on site?	[ / ]	
If an existing pad is in place, are there as-built drawings that can be shared with Monarch?	[ / ]	
Does the site have any Traffic Management or Street Use time restrictions?	[ / ]	
If the site has existing benches, trash receptacles or shelters, has removal been scheduled?	[ / ]	

**Site specific comments (as required):**

**Signature:**

**Date:**

**Please Print name:**