



January 21, 2020

Catherine Holt, Chair  
Board of Directors  
BC Transit  
520 Gorge Road East  
Victoria BC V8T 2W6

Reference: 288729

Dear Chair Holt:

I would like to extend appreciation on behalf of Premier Horgan and the Executive Council for your dedication, and that of your board members, in leading your organization and helping government deliver on our priorities to British Columbians.

Government remains focused on its three strategic priorities: making life more affordable, delivering better services, and investing in a sustainable economy.

Every public sector organization is accountable to the citizens of British Columbia. The expectations of B.C. citizens are identified through their elected representatives, the members of the Legislative Assembly.

This mandate letter, which I am sending in my capacity as Minister responsible for BC Transit, on behalf of the Executive Council, communicates those expectations for your agency. It sets out overarching government priorities that will inform your agency's policies and programs, as well as specific direction on priorities and expectations for the coming fiscal year.

Our goal is to build a strong, sustainable economy that works for everyone. We are committed to working with you and other Crown Agencies to provide quality, cost-effective services to British Columbia families and businesses. By adopting the Gender-Based Analysis Plus (GBA+) lens and Framework for Improving British Columbians' Standard of Living to policy development, we will ensure that equity is reflected in government budgets, policies and programs. You are encouraged to apply the GBA+ lens in your Crown Agency operations and programs. In the same vein, appointments to agencies, boards and commissions reflect government's direction to promote equity and leadership at senior levels in the public and private sectors, with a view to building strong public sector boards that reflect the diversity of British Columbia.



Two key priorities that will underpin lasting prosperity are advancing reconciliation with Indigenous Peoples and moving towards a low-carbon economy.

In November 2019, government passed the *Declaration on the Rights of Indigenous Peoples Act* which represents a crucial step towards true and lasting reconciliation. In keeping with the Calls to Action of the Truth and Reconciliation Commission, the Act was developed in collaboration with the First Nations Leadership Council to create a framework for reconciliation in B.C. All Crown Agencies are expected to incorporate the *Declaration on the Rights of Indigenous Peoples Act* and Calls to Action of the Truth and Reconciliation Commission within their specific mandate and context.

Announced in December 2018, the CleanBC plan puts our province on the path to a cleaner, better future – with a low-carbon economy that creates opportunities while protecting our clean air, land and water. As part of the new accountability framework established in CleanBC, and consistent with the *Climate Change Accountability Act*, please ensure your organization plans to align operations with targets and strategies for minimizing greenhouse gas emissions and managing climate change risk. Please be prepared to work with government to report out on these plans and activities.

The Crown Agencies and Board Resourcing Office (CABRO), with the Ministry of Finance, will continue to support you and your board on recruitment and appointments as needed, and will be expanding professional development opportunities in 2020/21. This will include online training modules and in-person conferences, as government works to support strong public sector boards that reflect the diversity of British Columbia.

As the Minister Responsible for BC Transit, I expect that you will make substantive progress on the following priorities and incorporate them in the goals, objectives and performance measures in your 2020/21 Service Plan:

- Continue to work with local governments to increase transit ridership through developing, delivering and continuously improving transit service across B.C.
- Continue to identify and implement cost efficiency measures while ensuring transit service levels are not impacted.
- Work with Indigenous communities to identify transit service needs and opportunities.
- Continue to implement measures that support BC Transit's Low Carbon Fleet Program (which has a target to transition to a 100% zero emission transit fleet by 2040).
- Work with local governments on improving equity between custom transit (handyDART) and conventional transit service.



Each board member is required to sign the Mandate Letter to acknowledge government's direction to your organization. The signed Mandate Letter is to be posted publicly on your organization's website in spring 2020.

I look forward to continuing to work with you and your Board colleagues to build a better B.C.

Sincerely,

A handwritten signature in blue ink that reads "Claire Trevena".

Claire Trevena  
Minister

January 21, 2020

Date:

A handwritten signature in blue ink that reads "Catherine Holt".

Catherine Holt, Chair  
BC Transit

Date:

A handwritten signature in blue ink that reads "Susan Brice".

Susan Brice, Director  
BC Transit

Date:

Karen Elliott, Director  
BC Transit

Date:

Lyn Hall, Director  
BC Transit

Date:



A handwritten signature in black ink, appearing to read "L. Helps".

Lisa Helps, Director  
BC Transit

Date:

A handwritten signature in black ink, appearing to read "W. Milne".

Wendal Milne, Director  
BC Transit

Date:

A handwritten signature in blue ink, appearing to read "Blair Redlin".

Blair Redlin, Director  
BC Transit

Date:

Enclosure

cc: Honourable John Horgan  
Premier

Don Wright  
Deputy Minister to the Premier and Cabinet Secretary

Lori Wanamaker  
Deputy Minister  
Ministry of Finance

Heather Wood  
Associate Deputy Minister and Secretary to Treasury Board  
Ministry of Finance

Grant Main  
Deputy Minister  
Ministry of Transportation and Infrastructure

Erinn Pinkerton  
President and CEO  
BC Transit