BC Transit Fitness and Lifestyle Centres

Sponsorship Request Form

Purpose of Sponsorship

- To offer financial support to teams, groups, clubs and organizations (hereafter known as groups) within its membership.
- To financially support programs or events that promote the health and wellness of its members.

Guidelines for Sponsorship

- All requests must be in writing. This form is available from Barb Tymusko at the Fitness Centre.
- All groups must provide proof of establishment.
- $50.00 maximum for five to eight group members, per event.
- $100.00 maximum for eight or more group members, per event.
- The Fitness and Lifestyle Centre reserves the right to request full or partial reimbursement of funds if cancellation of the event occurs or if there is evidence that sponsorship funds are not being used appropriately.
- No "future" or "soon-to-be" groups will be considered for funding.
- Please itemize costs using cost summary on second page.
- Copies of receipts may be required.
- Groups must submit to the Board a written summary within one month of the event. The summary must include a list of the participants, how the money was spent and how the group fared.

Sponsorship Application

Group Name _____ **Date** _____

Contact Person _____ **Telephone** _____ **Email** _____

Number of persons participating _____ **Number of Fitness Centre members** _____

Reason for Request	**Names of Participants**
Name and date of event	

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BC Transit Fitness and Lifestyle Centres

Sponsorship Request Form **Cost Summary**

Registration Fees _____

Insurance _____

Referees/ umpire _____

Clothing _____

Equipment _____

Transportation _____

Food _____

Lodging _____

Professional Instruction _____

Venue Rental _____

Other Costs (please specify) _____

Total Costs _____

Amount Requested _____

Signature _____

Date _____

Please submit your sponsorship request form to a Fitness Centre Director or to Barb Tymusko before your event (ideally 4 to 6 weeks before). Your application will be reviewed at the monthly Fitness Centre meeting following receipt of your request. You will be contacted soon after.

Additional Information

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